



Application for Change of/ Add Programme Choice(s) (2024/25)

(For Applicants Applying through HKCC Online Application for Admission (OAA))

Important Notes

1. For applicants applying through E-APP, please submit your request of change of programme choice(s) via E-APP at www.eapp.gov.hk.
2. The total credits to be taken for different programmes may vary.
3. Application deadline is **8 July 2024**.
4. Please also read the notes overleaf before completing this form.

I. PARTICULARS OF APPLICANT

Name

(as shown on HKID Card / Passport)

Contact
Number

E-Mail
Address

Application No.

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HKID Card or Passport No.

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(The numeric digit / alphabetic letter from the 2nd to the 6th places of your HKID Card / Passport number, e.g. please put down "12345" if your HKID No. is Y123456(7).)

II. NEW PROGRAMME CHOICE(S)

I wish to change/ add my programme choice(s) to the following new one(s) as: (please fill in the programme code(s) as appropriate)

First choice:

8	C	1			---			
8	C	1			---			
8	C	1			---			

Second choice :

Third choice :

REASON(S) FOR CHANGE OF/ ADD PROGRAMME CHOICE(S)

(Applications without supporting reason(s) will not be considered. Separate sheets can be used if space is not enough.)

Signature of Applicant _____

Date _____

DECISION OF THE COLLEGE (for office use only)

Current Application Status

- ☐ Live/ Conditional Offer/ Offer/ Registered/ Rejected ^
- ☐ No additional assessment required
- ☐ Second interview/ Written test/ Aptitude test required ^
- ☐ Approval from Programme Leader required

^ Delete where appropriate.

(Previous Programme Code 8C1)

Total no. of credit changed ☐ Yes ☐ No

Result: Application is approved/ not approved. ^

Newly Approved Programme: _____

Remarks/ Reasons: _____

Signature of Admission/ Programme Officer: _____ Date : _____

Actions to be taken by the College:

Informed applicant of decision on _____ (Email/ SMS) SMS record updated on _____

Notes To Applicants

1. This form facilitates applicants/ freshmen submitting their requests of changing/ adding programme choice(s). For existing HKCC students who wish to apply for transfer of study, please fill in Form CAR22 "Application for Transfer of Study".
2. Applicants should take deliberate consideration before submitting this application. Application for changing to/ adding a previously rejected programme or changing back to/ adding the original programme will **NOT** be processed.
3. Please note that there are additional academic requirements for specific programmes (please refer to www.hkcc-polyu.edu.hk/entryrequirement for details). Second interview, written test, submission of portfolio or aptitude test may be required.
4. The College shall consider your application according to the requirements of your newly selected programme. However, approval depends on the availability of study places and your suitability in studying the new programme.
5. Should your application be unsuccessful, your status of registration/ offer/ conditional offer with the original programme will remain unchanged.
6. Applicants will receive a reply from the College via email within 10 working days after the date of application.
7. Enquiry hotline: (852) 3746-0900

* The completed form, together with a **COPY** of Notice of Offer/ Notice of Conditional Offer (if applicable), should be submitted:

- (i) by email to ccadmission@hkcc-polyu.edu.hk;
- (ii) by post to Admissions Section, PolyU Hung Hom Bay Campus, 8 Hung Lok Road, Hung Hom, Kowloon.

Programmes offered by PolyU HKCC in 2024/25

Programme Name	Programme Code
Associate in Health Studies	8C106
Associate Degree Scheme in Business	
Associate in Business (Accounting)	8C108-ACC
Associate in Business (Business Management)	8C108-BM
Associate in Business (Finance)	8C108-FIN
Associate in Business (Hospitality Management)	8C108-HM
Associate in Business (Human Resources Management)	8C108-HR
Associate in Business (International Business)	8C108-IB
Associate in Business (Logistics and Supply Chain Management)	8C108-LM
Associate in Business (Marketing)	8C108-MK
Associate in Business (Tourism Management)	8C108-TM
Associate in Business	8C108-NS
Associate Degree Scheme in Humanities and Communication	
Associate of Arts	8C110-AA
Associate in Chinese Language and Literature	8C110-CLL
Associate in English for Professional Communication	8C110-EPC
Associate in Language and Culture	8C110-LC
Associate in Language and Digital Communication	8C110-LDC
Associate in Public Relations and Communication	8C110-PR
Associate in Translation and Interpretation	8C110-TI
Associate Degree Scheme in Applied Social Sciences	
Associate in Applied Social Sciences (Counselling for Social Services)	8C111-CSS
Associate in Applied Social Sciences (Psychology)	8C111-PSY
Associate in Applied Social Sciences (Social Policy and Administration)	8C111-SPA
Associate in Applied Social Sciences (Sociology and Culture)	8C111-SC
Associate in Applied Social Sciences	8C111-NS
Associate Degree Scheme in Science and Technology	
Associate of Science	8C112-AS
Associate in Engineering	8C112-ENG
Associate in Information Technology	8C112-IT
Associate in Statistics and Data Science	8C112-SDS
Associate Degree Scheme in Design	
Associate in Design (Advertising Design)	8C113-ADV
Associate in Design (Environment and Interior Design)	8C113-EI
Associate in Design (Moving Image and Interaction Design)	8C113-MID
Associate in Design (Visual Communication)	8C113-VC
Associate in Surveying and Built Environment	8C126
Higher Diploma Scheme in Engineering	
Higher Diploma in Aircraft Services Engineering	8C125-ASE
Higher Diploma in Electrical Engineering	8C125-EE
Higher Diploma in Mechanical Engineering	8C125-ME
Higher Diploma in Social Work	8C123