

Internship Opportunity

TO BE COMPLETED BY HOST ORGANISATION

*Please delete as appropriate

Company Name: _____

Contact Person: Dr / Mr / Mrs / Ms / Miss* _____

Title / Department: _____

Contact Number: _____ **E-mail:** _____

Address: _____

Internship Title: _____ **No. of Positions:** _____

Department: _____

Name / Position of Supervisor: _____

Location: Hong Kong China Overseas [Please specify]: _____

Job Nature: Summer Full-time Internship Term-time Part-time Internship

Description of Work: _____

Skills / Knowledge Required: _____

Licensing Required / Preferred*: _____

Preferred Programmes (if any): _____

Salary / Allowance* (if any): \$ _____ per hour / day / month / stipulated period of internship*

Working Hours: _____ **Working Days:** _____

Period of Internship: From _____ to _____
Month / Year Month / Year

Duration of Internship: Approx. _____ Hours

Remarks: _____