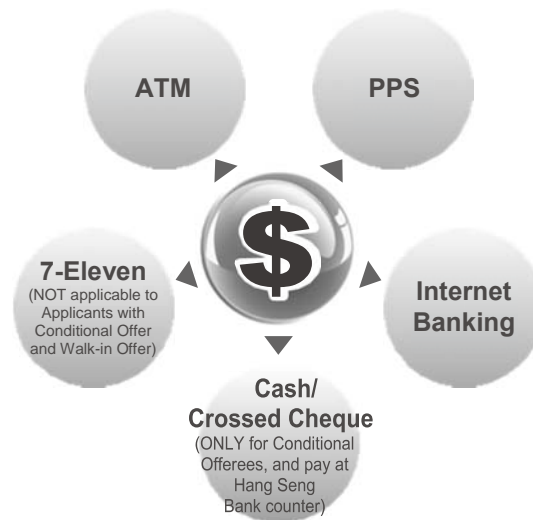


HKCC 2018/19 Registration Fee — Payment Methods



You may pay the registration fee (\$5,000) by one of the following payment methods:

Method 1 – Automatic Teller Machine (ATM)

Settle the fee via an ATM (with bill payment service) of the Hongkong and Shanghai Banking Corporation Ltd., Hang Seng Bank or JETCO by completing the steps below:

1. Select “Bill Payment” **DO NOT settle the fee by payment transfer;**
2. Select “Education Institutions” and “The Hong Kong Polytechnic University”; then key in “01” as Bill Type;
3. Key in your **Personalised 8-digit Debit Note Number** (printed on the “Notice of Payment” and in the format of “7xxxxxx”) and the total amount (HK\$5,000);
4. Select your payment account;
5. Print the customer advice for record; log into the OAA system and input the payment details to confirm your payment.

Method 2 – PPS

Settle the fee via PPS by internet via the steps below:

1. Open a PPS account through any PPS Registration Terminal, if you do not have one;
Demo: <http://www.ppskh.com/hkt/revamp2/English/NewToPPS.html>
2. Register your debit note by login to PPS internet, select “Add Bill”, key in the merchant code of PolyU “77” and the bill account number which is your **Personalised 8-digit Debit Note Number** (printed on the “Notice of Payment” and in the format of “7xxxxxx”); ready your mobile phone and follow the instructions to proceed to the Two-Factor Authentication;
Demo: <http://www.ppskh.com/hkt/revamp2/English/NewToPPSi.html>
3. Settle the fee after completion of registration, select “Pay Bill” and key in the total amount (HK\$5,000);
4. Print or save the confirmation page after the transaction; log into the OAA system and input the payment details to confirm your payment.

You may also settle the fee via PPS by phone, please refer to www.ppskh.com for details.

Method 3 – 7-Eleven Convenience Stores (NOT applicable to applicants with a Conditional Offer and Walk-in Offer)

Bring along your “Notice of Payment” to pay your fee in cash at any 7-Eleven convenience stores. You will be given a receipt after payment, check the payment details as shown on the receipt. Then log into the OAA system and input the payment details to confirm your payment.

Method 4 – Internet Banking Bill Payment Service

Settle the fee via the Internet Banking Bill Payment Service of the following banks by completing the steps below:

1. Log into the internet banking and select “Bill Payment Service”;
2. Add “New Merchant”, select “Education Institutions” as category and “The Hong Kong Polytechnic University” as payee; then select “01” as bill type;
3. Key in the Bill Payee Account No., i.e. your **Personalised 8-digit Debit Note Number** (printed on the “Notice of Payment” and in the format of “7xxxxxx”);
4. Select your payment account and enter the amount (HK\$5,000) and payment date;
5. Print or save the confirmation page after the transaction; log into the OAA system and input the payment details to confirm your payment.

Bank Name	Website	Hotline
AEON Credit Service (Asia) Co Ltd	www.aeon.com.hk	2895 6262
Bank of China	www.bochk.com	3988 2388
Bank of Communications	www.bankcomm.com.hk	3989 5559
Bank of East Asia	www.hkbea.com	2211 1333
Citibank	www.citibank.com.hk	2860 0333
China CITIC Bank International	www.cncbinternational.com	2287 6767
Dah Sing Bank	www.dahsing.com	2828 8168
DBS Bank (Hong Kong)	www.dbs.com.hk	2290 8888
Fubon Bank	www.fubonbank.com.hk	2566 8181
Hang Seng Bank	www.hangseng.com	2822 0228
The Hongkong and Shanghai Banking Corporation Limited	www.hsbc.com.hk	2233 3000
Shanghai Commercial Bank	www.shacombank.com.hk	2818 0282
Standard Chartered Bank (Hong Kong)	www.standardchartered.com.hk	2886 8888
OCBC Wing Hang Bank	www.ocbcwhhk.com	2815 1123
Wing Lung Bank	www.winglungbank.com	2309 5555

Method 5 – Cash / Crossed Cheque (ONLY applicable to applicants with a Conditional Offer and pay at Hang Seng Bank counter)

If you have been conditionally offered and wish to make your payment by cash/crossed cheque, you are required to obtain the **bank-in-slip** from the College via email before settling the payment at Hang Seng Bank. Steps are as follows:

1. On or before 12 July 2018, send your full name (as shown on your HKID card) and HKCC Application Number (18xxxxxA) via email to cereg@hkcc-polyu.edu.hk, with subject “Request for bank-in-slip”. The bank-in-slip (in PDF format) will be sent to you via email on 13 July 2018 the latest.
2. You should print the bank-in-slip and bring it along to any Hang Seng Bank with counter service for payment by cash or a crossed cheque before the deadline. The crossed cheque should be made payable to “**The Hong Kong Polytechnic University**”, and write your name and HKCC Application Number on the back of the cheque.

DO NOT deposit the cheque via the Quick Cheque Deposit Machine or drop the cheque into the collection box at the bank.

3. Keep the payment receipt for verification / proof of the payment; log into the OAA system and input the payment details to confirm your payment.

Remarks:

- i). To allow time for payment transfer, please make payment at least two working days before the payment deadline.
- ii). You must pay the exact amount of the registration fee (HK\$5,000) and input the correct debit note number specified on the “Notice of Payment” in one transaction; otherwise the payment transaction will be regarded as incomplete / void and be rejected by the University’s computer system. Should your payment via ATM / PPS / eBanking Bill Payment Service / 7-Eleven Bill Payment Service be void or your cheque be subsequently rejected by the bank, a handling fee of HK\$105 will be charged, or your registration for the programme will be declared null and void.